



BOROUGH OF SOUTH PLAINFIELD 2480 PLAINFIELD AVENUE SOUTH PLAINFIELD, NJ 07080 908.754.9000

RECYCLING PROGRAM

Filing Deadline April 30, 2024

Dear Business Representative:

The N.J. Mandatory Recycling Act and Borough regulations require businesses to report each year how much of their solid waste they recycled. See the back of the enclosed report form for a list of recyclable solid waste materials. Many, such as cardboard, are mandatory recyclables and cannot legally be sent to landfills or incinerators. You may also have recycled other materials such as food waste, concrete, metal scrap, plastic scrap, wood pallets or tires.

Please submit a report for calendar year 2023 either as a computer printout or on your company letterhead, or use the enclosed report form. State the amount of each material recycled, the hauler or market and the dates. Include an address and phone number for your market. Do not include any material that went to a landfill or incinerator. Sign the report and send it to me with supporting documentation (copies of weight receipts or a letter from your market) **no later than April 30, 2024**

If you have not been keeping records, have your hauler or market report to you or to the Borough on your behalf. Note that even if your corporate office handles your recycling, it is your responsibility to ensure the information is reported. If you have questions about how to document your recycling tonnage, call me at (908) 755-2187.

or e-mail me at knieradka@southplainfieldnj.com.

Thank you for your prompt response.

Sincerely yours,

Kristina Nieradka

Kristina Nieradka
Recycling Coordinator

*Borough of South Plainfield
405 Spicer Avenue
South Plainfield, NJ 07080
Ph. 908.755.2187 Fax 908.755.9852*

RECYCLING REPORT SOUTH PLAINFIELD 2023

Name of business/institution: _____
 Address: _____

Contact: _____
 Title: _____
 Phone/Fax: _____
 E-Mail: _____
 Type of business/institution: _____

The submission of this report is required by law. DEADLINE: April 30, 2024

Important – See the other side of this form for information on completing it.

ID#	Material	Tons	**Market (Company providing recycling services)
01	Corrugated cardboard		
02	Mixed office paper		
03	Newspaper		
04	Other paper/magazines/junk mail		
05	Glass bottles & jars		
06	Aluminum cans		
07	Steel cans		
08	Plastic containers		
09	Heavy Iron		
10	Non-ferrous/other aluminum scrap		
11	Metal appliances & light iron		
12	Anti-freeze		
13	Batteries, lead-acid		
14	Scrap autos		
15	Tires		
16	Used motor oil		
17	Brush/tree parts		
18	Grass clippings		
19	Leaves		
20	Stumps		
21	Consumer electronics		
22	Concrete/asphalt/masonry/paving materials		
23	Food waste & cooking grease		
24	Misc recyclables* (list below)		
25	Other glass		
26	Other plastic		
27	Petroleum contaminated soil		
28	Process residue		
29	Textiles		
30	Wood scraps		
	Mixed materials. List by ID # any materials that are mixed together or comingled for recycling. Use separate sheet if needed.		

*Miscellaneous recyclable materials (24):

I certify that these figures accurately represent the amount of material that was diverted from the landfill for recycling. Weight tickets are ___ attached ___ on file here ___ kept on file by the market**.

MAIL COMPLETED REPORT TO: Kristina Nieradka, Recycling Coordinator, South Plainfield Dept. of Public Works, 405 Spicer Ave, South Plainfield, NJ 07080; or E-MAIL TO: knieradka@southplainfieldnj.com.

SIGNATURE OF RESPONSIBLE PARTY

DATE

**"Market" is the company that collects or accepts your recyclables, whether they pay you or you pay them.

You must document this report. If you checked "on file here," list each date the material went to market, and the amount. Attach additional sheets if necessary. If you checked "kept on file by the market," attach a letter or computer printout report from your market that specifies the amount of material they accepted from you, with dates. If you use the Borough's Recycling Center on Kenneth Avenue, write in "RC" and attach one of the RC receipts. Otherwise, provide one of the acceptable forms of documentation, **including the market address and telephone number.**

MAIL COMPLETED REPORT TO: Kristina Nieradka, Recycling Coordinator, South Plainfield Department of Public Works, 405 Spicer Ave, South Plainfield, NJ 07080; or E-MAIL TO: knieradka@southplainfieldnj.com.

Important Note

South Plainfield is required by law to report tonnage recycled in the Borough to the New Jersey Department of Environmental Protection every year (NJAC 7:26A-10.3). To file this report, information is needed from all commercial and institutional establishments in town. All businesses and institutions, including multifamily housing owners or their agents, must report the weight of materials collected for recycling from their premises. Your report also verifies that you are recycling and maintaining records of your recycling efforts as required by Municipal Ordinance 1812.

Instructions for Completing 2023 Recycling Tonnage Report

Please type or print the name of your business or institution, its address and all contact information. Include the type of business or institution, for example, school, office, factory, restaurant, etc.

The list of materials, ID #1 to #30, includes mandated recyclables and other commonly recycled materials. Print the weight in tons of that material and the name and address of your recycling hauler or end market. **Report tonnage for materials recycled ONLY from January 1, 2023 through December 31, 2023.**

- If you do not know the weight in tons, you may list pounds, cubic yards, gallons, square yards (for rugs), number of units (for lead-acid batteries, tires, electronics, fluorescent lights). Be sure to print the unit of weight/measurement next to each item; for example, 7.5 tons, 25 gallons, 2 units.
- If your recycling hauler reports the tonnage to South Plainfield on your company's behalf, please leave the "Tons" column blank, and write "hauler reports" next to the hauler's name and address.

To complete the "Company providing recycling services" column:

- List name of hauler or end market. If that company reports the tonnage numbers on your company's behalf, please indicate that. We will cross-check your report with the information that the recycling company provides.
- If your landlord or a property management company is responsible for your recycling, list the appropriate name and phone number. We will contact them for the tonnage numbers.
- If you take your recyclables directly to the South Plainfield Recycling Center, print "RC" across from each of those materials. You do not have to fill in the tonnage weight information for those materials.
- List all haulers/markets for a given recyclable material and how much went to each. Use a separate page if necessary.

Definitions of Materials

PAPER

01 - **Corrugated** – Cardboard containers and similar paper items usually used to transport supplies, equipment parts or other merchandise.

02 - **Mixed Office and Computer Paper** – All types of "office-type" paper including, but not limited to: computer paper, hi-grade white paper, typing paper, copier paper, onionskin, tissue paper, notepad, envelopes, manila folders and colored paper, or any mix thereof.

03 - **Newspaper** - All paper marketed as newsprint or newspaper and containing at least 70% newsprint or newspaper (American Forest and Paper Association grades #6, #7 and #8 news).

04 - **Other Paper/Magazines/Junk Mail** - All paper that is not defined as corrugated, mixed office paper, computer paper or newspaper. Examples are as follows: magazine stock, telephone directories, wrapping paper, chip board, books and grocery bags. [papers coated with plastic, film or foil and paper contaminated with food should not be included]

CONTAINERS

- 05 - **Glass Containers** - All glass containers used for packaging food or beverages.
- 06 - **Aluminum Cans** - Food and beverage containers made entirely of aluminum.
- 07 - **Steel Cans** - Rigid containers made exclusively or primarily of steel or tin-plated steel and steel and aluminum cans used to store food, beverages, paint and a variety of other household and consumer products including motor oil filters and propane tanks.
- 08 - **Plastic Containers** - Containers such as polyethylene terephthalate (PETE - #1) soda bottles, high density polyethylene (HDPE - #2) milk, water or detergent bottles, vinyl (V - #3), low density polyethylene (LDPE - #4) containers, or polyvinyl chloride (PVC - #5) bottles and rigid and foam polystyrene (PS - #6).

METAL

- 09 - **Heavy Iron** - All ferrous scrap is magnetic and rusts, such as structural steel or cast-iron components.
- 10 - **Non-ferrous and Other Aluminum Scrap** - All non-container aluminum, copper, zinc, brass and other metals, which generally do not rust and are not magnetic.
- 11 - **White Goods and Light Iron** - All appliances such as washers, dryers, refrigerators, etc. as well as products made from sheet iron, such as shelving, file cabinets, metal desks, recycled or reconditioned steel drums and other non-structural ferrous scrap.

AUTO

- 12 - **Anti-freeze** - All automotive engine coolants consisting of a mixture of ethylene glycol and water or propylene glycol and water.
- 13 - **Batteries, Lead-Acid** - Batteries from automobiles, trucks, other vehicles and machinery and equipment. THIS DOES NOT INCLUDE HOUSEHOLD BATTERIES (see#24).
- 14 - **Scrap Autos** - Crushed or shredded automobile or truck bodies excluding auto shredder residue or "fluff".
- 15 - **Tires** - Rubber-based scrap automotive, truck or specialty (e.g. forklift) tires. NOTE: This material must be recycled at a registered, exempted or pending "Class B" recycling facility).
- 16 - **Used Motor Oil** - A petroleum-based or synthetic oil which, through use, storage or handling, has become unsuitable for its original purpose due to the presence of impurities or loss of original properties. Used motor oil filters shall be reported as item #7, steel containers.

YARD MATERIAL / VEGETATIVE WASTE

- 17 - **Brush/Tree Parts** - Branches and woodchips generated from residential and institutional sources (e.g. storm damage and pruning activities).
- 18 - **Grass Clippings** - Grass clippings derived from the mowing of lawns or other grassy areas.
- 19 - **Leaves** - Leaves and other yard debris excluding grass and brush, from residential, institutional, commercial or industrial sources.
- 20 - **Stumps** - Unfinished wood from commercial land clearing activities. NOTE: This material must be recycled at a registered, exempted or pending "Class B" recycling facility.

OTHER

- 21 - **Consumer Electronics** - A broad field of electronics that includes devices such as computers (including peripherals), TVs, Printers, Fax machines, DVD players, VCRs, radios, hi-fi stereo, home theater, handheld and software-based games as well as eBooks and Internet appliances.
- 22 - **Concrete/Asphalt and Masonry / Paving Materials including MILLINGS** - Asphalt or asphalt-based roofing shingles, concrete, brick, cinder block, ceramic materials stones, other masonry materials and paving materials. NOTE: This material must be recycled at a registered, exempted or pending "Class B" recycling
- 23 - **Food Wastes & Cooking Grease** - Cooking oil, fryer grease, food plate wastes and food processing wastes. Food processing wastes include food processing waste, food processing residuals and animal processing wastes. If the material is transported and processed as animal feed, it should be identified as such. Materials generated in trimming and reject sorting operations from the processing of fruits and vegetables in canneries and similar industries, e.g. tomato skins, pepper cores, bean snips cranberry hulls, etc., should be classified as (28) process residue
- 24 - **Miscellaneous Recyclable Materials, Fluorescent Lights & Household Batteries** - Includes any other non-hazardous materials which would otherwise be classified as solid waste and is not otherwise defined in this section and documented as being recycled. Examples include household batteries, paint, fluorescent lights, furniture, wallboard, padding and insulation. **Construction and Demolition debris must be separated into its various materials.** Any material labeled as C&D will be disallowed.
- 25 - **Other Glass** - All non-container glass such as plate glass, drinking glasses and automotive glass.
- 26 - **Other Plastic** - Low-density polyethylene (LDPE) film or bags, other film, plastic closures, durable goods and plastic pallets (provided they are recycled and not simply reused). Includes plastic from Verizon, PSEG, and most supermarkets
- 27 - **Petroleum Contaminated Soil** - Non-hazardous soils containing petroleum hydrocarbons resulting from spills, leaks or leaking underground storage tanks used for gasoline or any other commercial fuel and which are recycled in accordance with the

requirements of N.J.A.C. 7:26A-1.1 et seq. NOTE: This material can be recycled at "Class B" facilities (for example, authorized asphalt manufacturers).

28 - **Process Residue** – Includes ash recovered from any form of incinerator power plant and any other process residue (i.e. manufacturing scrap) which is non-hazardous and meets the definition of an ID-27 industrial waste. NOTE: Sludge is not included in this or any other definition.

29 - **Textiles** - Cloth materials such as wool, cotton, linen, nylon or polyester derived from carpet, clothing, linens or cloth diapers.

30 - **Wood Scraps** - Unfinished lumber. Included in this definition are wooden pallets. Utility Poles are **not** recyclable.