

**BOROUGH OF SOUTH PLAINFIELD  
2023 REORGANIZATION MEETING AGENDA  
JANUARY 2, 2023, 7:00 P.M.  
BOROUGH HALL**

**(Virtual Webex Code to Join: 126 663 1990 - instructions located on Borough website where agendas are located)**

PUBLIC COMMENTS – Pursuant to Article IV, Section 2 of the By-Laws, “the presiding officer shall limit such discussion to not more than three-minute duration”

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1. Call to order of the 2022 Council by Mayor Anesh in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6.
  2. Roll Call of the 2022 Governing Body by Municipal Clerk
  3. Pledge of Allegiance
  4. Singing of the National Anthem
  5. Invocation
  6. Oath of Office administered to newly reelected Mayor, Matthew P. Anesh by the Honorable Superior Court Judge, Robert J. Jones Jr.
  7. Oath of Office administered to newly reelected Councilwoman Melanie McCann Mott by the Honorable Superior Court Judge, Robert J. Jones Jr.
  8. Oath of Office administered to newly reelected Councilman Peter D. Smith by the Honorable Superior Court Judge, Robert J. Jones Jr.
  9. Adjourn the 2022 Council
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**JANUARY 2, 2023  
2023 BOROUGH COUNCIL**

1. Call to order of the 2023 Council by Mayor Anesh in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6.
2. Roll Call of the 2023 Governing Body by Municipal Clerk.
3. **RZ# 23-01** Authorizing appointment of Borough Attorney for 2023: DiFrancesco, Bateman, Kunzman, Davis, Lehrer, Flaum P.C.
4. **RZ# 23-02** Nomination and authorizing appointment of the 2023 Council President.

Oath of Office to be administered by the Honorable Superior Court Judge, Robert J. Jones Jr.

5. 2023 Council Committee Assignments by Council President
6. Mayor’s Annual Message

**7. RZ# 23-03 MAYORAL APPOINTMENTS- (NO VOTE NEEDED FOR MAYOR APPOINTMENTS)**

<b>BOARD</b>	<b>POSITION</b>	<b>NEW TERM TO EXPIRE</b>	<b>2023 APPOINTMENT</b>
Environmental Commission	Council Liaison	Annual 12/31/2023	Melanie Mott
Environmental Commission	Member	3 yr. 12/31/2024 unexpired term	Genevieve Helbo
Environmental Commission	Member	3 yr 12/31/2025	Adam Butrico
Environmental Commission	Member	3 yr 12/31/2025	Thomas Walsh
Environmental Commission	Member	3 yr 12/31/2025	Dorothy Miele
Housing & Community Development (CDBG)	Mayor's Rep	Annual 12/31/2023	Melanie Mott
Library Board	Mayor's Rep	Annual 12/31/2023	Raymond Rusnak
Mayor's Wellness	Mayor	4 yr concurrent with Mayor's Term 12/31/2026	Matthew P. Anesh
Planning Board	Class I	4 yr concurrent with Mayor's Term 12/31/2026	Matthew P. Anesh
Planning Board	Class II	Annual 12/31/2023	Michael Pellegrino
Planning Board	Alternate I	2 yr 12/31/2024	Suzanne Lepore
Planning Board	Class IV	4 yr 12/31/2026	Robert Ackerman
Planning Board	Alternate II	2 yr 12/31/2023 unexpired term	Maria Campagna
Recreation Commission	Council Liaison	Annual 12/31/2023	Christine Faustini
Recreation Commission	Member	5 yr term 12/31/2027	Calvin Gross
Recreation Commission	Member	5 yr term 12/31/2023 unexpired term	William Tankiewicz
Recreation Commission	Member	5 yr term 12/31/2026 unexpired term	James Gustafson
Office on Aging Advisory Board	Council Liaison	Annual 12/31/2023	Christine Faustini
Middlesex County TCC	Mayor's Rep	Annual 12/31/2023	Joseph Wolak
Public Celebrations	Council Liaison	Annual 12/31/2023	Christine Faustini

**8. RZ# 23-04 COUNCIL APPOINTMENTS**

<b>BOARD</b>	<b>POSITION</b>	<b>NEW TERM TO EXPIRE</b>	<b>2023 APPOINTMENT</b>
Affordable Housing	Council Liaison	Annual 12/31/2023	Derryck White
Business Advisory Group	Council Liaison	Annual 12/31/2023	Derryck White
Business Advisory Group	Zoning Officer	Annual 12/31/2023	Richard Wolff
Business Advisory Group	Engineer	Annual 12/31/2023	Len Miller
Business Advisory Group	Member	3 yr 12/31/2025	Shannon Jeffreys
Business Advisory Group	Member	3 yr 12/31/2024 unexpired term	Matheus Sousa
Greenbrook Flood Control Comm.	Alternate II Engineer	Annual 12/31/2023	Len Miller
Greenbrook Flood Control Comm.	Member	Annual 12/31/2023	Alice Tempel
Greenbrook Flood Control Comm.	Class III	Annual 12/31/2023	Melanie Mott
Greenbrook Flood Control Comm.	Alternate I	Annual 12/31/2023	John Ferguson
Housing & Community Development (CDBG)	Council Rep.	Annual 12/31/2023	Christine Faustini
Office on Aging Advisory Board	Senior Center Rep.	Annual 12/31/2023	Tree Olano
Office on Aging Advisory Board	Member	3 yr 12/31/2025	Shannon Jefferys
Office on Aging Advisory Board	Member	3 yr 12/31/2025	Frank Lemos
Office on Aging Advisory Board	Member	3 yr 12/31/2025	Arthur Osterberg
Planning Board	Class III	Annual 12/31/2023	Derryck White
Shared Services Committee	Council Liaison	Annual 12/31/2023	Christine Faustini
Shared Services Committee	Council Liaison	Annual 12/31/2023	Melanie Mott
Shared Services Committee	Council Liaison	Annual 12/31/2023	Robert Bengivenga Jr.

**9. RZ# 23-05 MAYORAL APPOINTMENT WITH ADVICE AND CONSENT OF COUNCIL**

<b>BOARD</b>	<b>POSITION</b>	<b>NEW TERM TO EXPIRE</b>	<b>2023 APPOINTMENT</b>
Construction Board of Appeals	Member- Fire	3 yr 12/31/2025	Larry Delnegro
Construction Board of Appeals	Member-Fire Prevention	3 yr 12/31/2025	Joseph Abbruzzese
Cultural Arts Commission	Council Liaison	1 yr 12/31/2023	Christine Faustini
Cultural Arts Commission	Member	1 yr 12/31/2024 unexpired term	Cristina Rovayo
Cultural Arts Commission	Member	1 yr 12/31/2025	Camille Bonds
Cultural Arts Commission	Member	3 yr 12/31/2025	Denell Marsh
Cultural Arts Commission	Member	3 yr 12/31/2025	Mindy Gerber
Cultural Arts Commission	Member	3 yr 12/31/2025	Michael Rapelye
Cultural Arts Commission	Member	3 yr 12/31/2024	Suzanne Lepore
Dismal Swamp Council	Democrat Representative	5 yr 12/31/2027	Thomas Walsh
Health Advisory Board	Council Liaison	Annual 12/31/2023	Melanie Mott
Health Advisory Board	Member	3 yr 12/31/2023 unexpired term	Amanda Bonnell
Health Advisory Board	Member	3 yr 12/31/2025	Scott Carey
Housing & Community Develop.	Member	3 yr 12/31/2023	Scott Miller
Housing & Community Develop	Member	3 yr 12/31/2025	Kelly Daley
Housing I Community Develop	Member	3 yr 12/31/2025	Laura Lasota
Housing & Community Develop.	Member	3 yr 12/31/2025	Jennie Ratti
Library Board	Member	5 yr 12/31/2027	Andrew Batshaw
Mayors Wellness	Sr Center Rep	Annual 12/31/2023	Tree Olano
Mayor's Wellness	Member	4 yr 12/31/2026	Alison Gibson
Public Celebrations	Member	3 yr 12/31/2025	Bill Seesselberg
Public Celebrations	Member	3 yr 12/31/2025	Jennie Ratti
Public Celebrations	Member	3 yr 12/31/2025	Kristy Lowrie
Public Celebrations	Member	3 yr 12/31/2025	Scott Miller
Traffic Safety Advisory Comm.	DPW Rep.	Annual 12/31/2023	Len Miller
Traffic Safety Advisory Comm.	Member	3 yr 12/31/2025	Doris Kirchner
Traffic Safety Advisory Comm.	Member	3 yr 12/31/2025	Kathleen Murano
Youth Guidance Council	Council Liaison for Police	Annual 12/31/2023	Robert Bengivenga Jr.
Youth Guidance Council	Police Member	Annual 12/31/2023	Christopher Colucci
Zoning Board of Adjustment	Alternate I	2 yr 12/31/2024	Joe Scrudato

Zoning Board of Adjustment	Alternate II	2 yr 12/31/2023 unexpired term	Scott Miller
Zoning Board of Adjustment	Member	4 yr 12/31/2026	James Gustafson
Zoning Board of Adjustment	Member	4 yr 12/31/2026	Darlene Cullen

**10. PROFESSIONAL SERVICE CONTRACT RESOLUTIONS - One Year Term**

- 23-06 Authorizing appointment of Borough Prosecutors- **Thomas Lanza, Esq. & Maleski, Eisenhut & Zielinski, LLC**
- 23-07 Authorizing appointment of Public Defender - **Edward Santoro Esq.**
- 23-08 Authorizing appointment of Borough Auditor - **Suplee, Clooney & Co**
- 23-09 Authorizing appointment of Borough Appraisers - **Sterling DiSanto and Associates and Sockler Realty Services Group Inc.**
- 23-10 Authorizing appointment of Condemnation Counsel - **DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.**
- 23-10A Authorizing appointment of Conflict Condemnation Attorney- **Archer & Greiner**
- 23-10B Authorizing appointment of Conflict Municipal Attorney- **Archer & Greiner**
- 23-11 Authorizing appointment of Redevelopment Attorney - **DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.**
- 23-11A Authorizing appointment of Conflict Redevelopment Attorney- **Archer & Greiner**
- 23-12 Authorizing appointment of Borough Bond Counsel - **McManimon & Scotland, LLC**
- 23-13 Authorizing appointment of Insurance Broker/Risk Manager - **Acrisure**
- 23-14 Authorizing appointment of Borough Consultant Engineer - **T & M Associates and Najarian Associates**
- 23-15 Authorizing appointment of Special Project Engineers- **Remington & Vernick, Colliers, and Morgan Engineering**
- 23-16 Authorizing appointment of Environmental Engineer - **Najarian Associates & Environmental Resolutions**
- 23-17 Authorizing appointment of Borough Professional Planner - **T & M Associates**
- 23-18 Authorizing appointment of Tax Appeal Attorney- **DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.**
- 23-19 Authorizing appointment of Labor Attorney - **DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.**
- 23-20 Authorizing appointment of Conflict Tax Appeal Attorney- **PRB Attorneys at Law**
- 23-21 Authorizing the appointment of Municipal Judge (3 yr. term) - **Lombardi & Lombardi - Paul Garelick Esq.**  
\*To be sworn in by Honorable Superior Court Judge, Robert J. Jones, Jr.
- 23-22 Authorizing the appointment of Conflict Municipal Judge (3 yr. term) - **Manuel Sanchez Esq.**  
\*To be sworn in by Honorable Superior Court Judge, Robert J. Jones, Jr.

## 11. RESOLUTIONS

- 23-23 Authorizing appointment of Tax Search Officer – Kim Clifford
- 23-24 Authorizing appointment of Public Agency Compliance Officer – Amy Antonides
- 23-25 Authorizing the Rules of Order and By-Laws for the Borough of South Plainfield
- 23-26 Authorizing the Check Signers for the Borough of South Plainfield – Mayor, Clerk & CFO
- 23-27 Authorizing the 2023 Official Newspapers
- 23-28 Authorizing the 2023 Employee Holidays for the Borough of South Plainfield
- 23-29 Authorizing the Fix Rates of Interest on Taxes and Sewers in the Borough of South Plainfield
- 23-30 Authorizing the 2023 Agenda and Public Meeting Schedule of the Borough Council
- 23-31 Authorizing the 2023 Cash Management Plan for the Borough of South Plainfield
- 23-32 Authorizing the Mayor and/or the Administrator and/or the Municipal Clerk to be the official signer on all Borough documents
- 23-33 Authorizing the Municipal Clerk to administer all Motor Vehicle Sale, Amusement, Laundromat, Junkyard, Wreckers, Limousine, Vacant Property Registrations and Clothing Bin Permits for the year 2023 contingent that applicants have met all State and Borough requirements and all fees have been paid
- 23-34 Authorizing practices and procedures for Borough Officials of the Borough of South Plainfield in the County of Middlesex, State of New Jersey
- 23-35 Authorizing the approval of Block Party requests for the 2023 calendar year contingent upon applicants having obtained approvals from the Police, Fire, Rescue, and DPW Departments
- 23-36 Authorizing approval to waive certain permit fees for the 2023 calendar year for South Plainfield municipal or charitable organizations
- 23-37 Authorizing the appointment of Doctors Express Urgent Care of South Plainfield as the Borough Physician for the 2023 calendar year
- 23-38 Authorizing the Municipal Clerk to administer all Games of Chance Licenses for the year 2023 contingent that applicants have met all State and Borough requirements and all fees have been paid
- 23-39 Authorizing the use of various cooperatives in the state of New Jersey for purchasing purposes
- 23-40 Authorizing third party payroll disbursements and appointing Glenn Cullen as payroll approval officer
- 23-41 Authorizing custodians of petty cash and change funds for the 2023 year
- 23-42 Authorizing a sole source provider contract pursuant to N.J.S.A. 40A:11-5(1)(DD) for propriety software maintenance with Edmunds & Associates, Inc. for the 2023 year in an amount not to exceed \$24,739.32
- 23-43 Authorizing the Tax Assessor to file and settle tax appeals at the County Tax Board for the 2023 year
- 23-44 Authorizing the Borough of South Plainfield Police Department to participate during 2023 in the Defense Logistics Agency, Law Enforcement Support Office 1033 Program to acquire excess Department of Defense Equipment

- 23-45 Authorizing the Teamsters Local Union No. 469 to utilize the Somerset County Cooperative for the purchase of uniforms through Flemington Department Store located in Flemington, NJ
- 23-46 Authorizing the prepayment of certain items for 2023
- 23-47 Reiterating the Borough's purchasing policy pursuant to N.J.S.A. 40A:11-3
- 23-48 Authorizing the appointment of Affordable Housing Trust Reporters and Police Off Duty Trust Analysis Clerk
- 23-49 Authorizing the reclassification of certain part-time employees
- 23-50 Authorizing the services of Dennis Carrillion Electronics to repair the town clock in an amount not to exceed \$6,750.00
- 23-51 Authorizing 2022 appropriation transfers in the amount of \$29,500.00 from the Current Fund and \$3,000.00 from the Sewer Utility pursuant to N.J.S.A. 40A:4-58

**13. PUBLIC COMMENTS**

**14. ADJOURNMENT**