

MARRIAGE LICENSE APPLICATION PROCEDURE

- ❖ If The Bride is a New Jersey resident, the Marriage License MUST BE applied for from the Registrar of Vital Statistics in the municipality in which she resides.

- ❖ If the Bride is not a resident of New Jersey, but the Groom is, the license MUST BE applied for from the Registrar of the municipality in which the groom resides.

- ❖ If both the Bride and Groom reside out of State, the Marriage license is applied for from the Registrar of the municipality in which the marriage is to be performed and may be used ONLY in that municipality.

- ❖ A Marriage License may never be used outside of the state in which it was issued.

- ❖ When applying for a Marriage License, the Bride, the Groom, and a witness (who knows both the bride and groom and is 18 years of age or older) must all appear in person at the office of the Registrar of Vital Statistics. The witness may be a family member.

- ❖ Hours for applications of a Marriage License are 9:00am to 3:00pm, Monday through Friday, Holidays excepted. Appointments are necessary.

- ❖ Both the Bride and the Groom must have the following documents when making application:
(ALL INFORMATION MUST BE IN ENGLISH)
 - **Birth Certificates, with a raised seal, issued by the Registrar in the municipality in which you were born.

 - **Divorce papers and/or death certificates from any previous marriage(s), if applicable

 - **Identification showing Proof of Residence, which must be a photo ID or two other forms of identification with addresses on them.

- ❖ For application purposes, all of the following information must be provided: both the Bride and Groom should know their Social Security numbers, fathers full names and birth places, mother full maiden names and birthplaces, the intended date and place of marriage, and the officiant's name and address.

- ❖ Once the application for the Marriage License has been made, there will be a mandatory 72 hour (3 day) waiting period before the license is issued.

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- ❖ The Marriage License will be valid for thirty (30) days from the date it is issued and can be used immediately or anytime within that thirty (30) day period.
- ❖ There is a fee for the license of \$28.00 CASH OR MONEY ORDER ONLY. This must be paid at the time of the application Absolutely NO CHECKS will be accepted.

Checklist of things needed for a Marriage License:

- Birth Certificate of Bride (in English)
- Birth Certificate of Groom (in English)
- Divorce Papers/Death Certificates from any previous marriage(s)(in English)
- Bride Identification/Proof of Residence
- Groom Identification/Proof of Residence
- Brides social security number
- Grooms social security number
- Bride's father's full name and birth place
- Bride's mother's full maiden name and birth place
- Groom's father's full name and birth place
- Groom's mother's full maiden name and birth place
- Intended place and date of marriage
- Officiant's name and address.
- \$28.00 Cash or Money Order
- Make an appointment to apply for Marriage License