

**SOUTH PLAINFIELD BOROUGH  
BOROUGH COUNCIL MEETING MINUTES  
OCTOBER 3, 2016 7:01 P.M.  
PUBLIC MEETING**

**CALL TO ORDER:** Mayor Anesh called the meeting to order at 7:01 p.m. Mayor Anesh read the sunshine statement and announced that same is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met with adequate notice of this meeting having been provided to the Borough's two official newspapers and also published on the Borough's website.

The roll call was administered by Clerk Antonides as follows:

COUNCIL	Present	Absent	Late
VACANT			
Councilman Richkus	X		
Councilman Rusnak	X		
Councilman White	X		
Councilman Wolak	X		
Council President Bengivenga	X		
Mayor Anesh	X		
ALSO PRESENT			
Administrator Cullen	X		
Clerk Antonides	X		
Attorney Paul Rizzo	X		
Engineer Miller	X		

**Flag Salute:** was led by Mayor Anesh and Councilman White led the invocation.

**Public Comment:** Mayor Anesh opened the floor for public comment on agenda items only.

With no comments from the public, Mayor Anesh closed the floor.

**Proclamation** – Domestic Violence Awareness Month was read in full by Mayor Anesh after he called forward all Domestic Violence Team members. Photographs were taken by the media present.

**Proclamation** – Brest Cancer Awareness Month was read in full by Mayor Anesh after he called forward all Pink Socks members. Photographs were taken by the media present.

**Authorizing the Approval of Council Minutes:**

September 26, 2016 – Agenda

September 26, 2016 - Public

COUNCIL	MOTION	2 <sup>ND</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
Vacant							
Councilman Richkus			X				
Councilman Rusnak		x	X				
Councilman White	x		X				
Councilman Wolak			X				
Council President Bengivenga			X				
		VOTE:	5	0			
Mayor Anesh – TIE ONLY							

**RESOLUTIONS**

**RESOLUTION 16-307  
AUTHORIZING VARIOUS REFUNDS TO SENIOR(S)  
FOR CANCELLED SENIOR CENTER TRIP(S)**

**BE IT RESOLVED**, by the Borough Council of the Borough of South Plainfield that it hereby authorizes the following refund(s) to senior(s):

Carol Parvin  
 77 Gate House Lane  
 Edison, NJ 08820  
 \$55.00 – Grounds for Sculpture Trip

**BE IT FURTHER RESOLVED**, by the Borough Council of the Borough of South Plainfield that the Finance Office hereby has approval to release the aforementioned refund(s).

COUNCIL	MOTION	2 <sup>ND</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
VACANT							
Councilman Richkus		X	X				
Councilman Rusnak	X		X				
Councilman White			X				
Councilman Wolak			X				
Council President Bengivenga			X				
		VOTE:	5	0			
Mayor Anesh – TIE ONLY							

**RESOLUTION 16-308**

**AUTHORIZING THE ADDITIONAL PROJECT SCOPE OF THE 2016 ROAD IMPROVEMENT PROJECT LIMITS TO INCLUDE ADDITIONAL MILLING, REPAVING AND MISCELLANEOUS REPAIRS ON PERSHING PLACE FROM PLAINFIELD AVENUE FOR A DISTANCE OF APPROXIMATELY 1,200 LF ON PERSHING PLACE OF WHICH WILL BE ADDED TO THE GARIBALDI AVENUE PROJECT DUE TO AVAILABILITY OF FUNDING**

**BE IT RESOLVED**, by the Borough Council of the Borough of South Plainfield that it hereby authorizes the additional project scope of the 2016 Road Improvement Project limits to include additional milling, repaving and miscellaneous repairs on Pershing Place from Plainfield Avenue for a distance of approximately 1,200 LF on Pershing Place of which will be added to the Garibaldi Avenue project due to availability of funding; and

**BE IT FURTHER RESOLVED**, by the Borough Council of the Borough of South Plainfield that a copy of this resolution be distributed to the following:

1. Glenn Cullen, CFO/BA
2. Amy Antonides, Clerk
3. Len Miller, DPW Supervisor

COUNCIL	MOTION	2 <sup>ND</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
VACANT							
Councilman Richkus		X	X				
Councilman Rusnak	X		X				
Councilman White			X				
Councilman Wolak			X				
Council President Bengivenga			X				
		VOTE:	5	0			
Mayor Anesh – TIE ONLY							

**RESOLUTION 16-309**

**ACCEPTING THE RESIGNATION OF COUNCILMAN BARLETTA EFFECTIVE SEPTEMBER 30, 2016 FROM THE POSITION OF BOROUGH COUNCIL**

**BE IT RESOLVED**, by the Borough Council of the Borough of South Plainfield that it hereby accepts, with regret, the resignation of Councilman Barletta from the position of Borough Council after serving nearly two full terms of office effective September 30, 2016; and

**BE IT FURTHER RESOLVED**, by the Borough Council of the Borough of South Plainfield that a copy of this resolution be distributed to the following:

1. Glenn Cullen, CFO/BA
2. Amy Antonides, Clerk
3. Anne Daley, Benefits
4. Carmela Sutor, Payroll

COUNCIL	MOTION	2 <sup>ND</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
VACANT							
Councilman Richkus		X	X				
Councilman Rusnak	X		X				
Councilman White			X				
Councilman Wolak			X				
Council President Bengivenga			X				
		VOTE:	5	0			
Mayor Anesh – TIE ONLY							

**RESOLUTION No. 16-310**  
**AUTHORIZING THE MUNICIPAL CLERK TO CERTIFY TO THE STATE THAT THE GOVERNING BODY HAS REVIEWED AND DISCUSSED THE COMPLETED 2016 BEST PRACTICES INVENTORY AS PREPARED BY THE CHIEF FINANCIAL OFFICER AT THE OCTOBER 3, 2016 PUBLIC MEETING**

**WHEREAS**, the State’s Fiscal Year 2017 Appropriations Act (P.L. 2011, c.85) requires the Division of Local Government Services to determine how much of each municipality’s final 5% allocation of its CMPTRA and ETR aid will be disbursed based upon the results of the CY 2016 Best Practices Inventory; and

**WHEREAS**, the Inventory is meant to encourage municipalities to consider and embrace a range of best practices that will help improve financial accountability and transparency; and

**WHEREAS**, the completed CY2016 inventory form must be made an agenda item for discussion at a municipal governing body meeting;

**WHEREAS**, all the requirements of the CY2016 Best Practices Inventory process have been met by the Borough of South Plainfield;

**NOW, THEREFORE**, the Borough Council of the Borough of South Plainfield hereby authorizes the Municipal Clerk to certify to the State Division of Local Government Services that the Governing Body of the Borough of South Plainfield have reviewed and discussed the completed CY2016 Best Practices Inventory as prepared by the Chief Financial Officer at the October 3, 2016 public meeting of the Mayor and Council.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the following:

1. Glenn Cullen, Borough Administrator
2. Amy Antonides, Municipal Clerk

COUNCIL	MOTION	2 <sup>ND</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
VACANT							
Councilman Richkus		X	X				
Councilman Rusnak	X		X				
Councilman White			X				
Councilman Wolak			X				
Council President Bengivenga			X				
		VOTE:	5	0			
Mayor Anesh – TIE ONLY							

**RESOLUTION 2016-311**  
**RESCINDING RESOLUTION 2016-266 THAT AMENDED THE REDUCTION IN FORCE PLAN TO NOW AUTHORIZE THE RETIREMENT OF SANDRA CONNELLY EFFECTIVE SEPTEMBER 1, 2016 PURSUANT TO N.J.S.A. 43:15A-42**

**BE IT RESOLVED**, by the Borough Council of the Borough of South Plainfield that it hereby rescinds Resolution 2016-266 that amended the Reduction in Force Plan to now authorize the retirement of Sandra Connelly effective September 1, 2016 pursuant to N.J.S.A. 43:15A-42; and

**BE IT FURTHER RESOLVED**, by the Borough Council of the Borough of South Plainfield that a copy of this resolution be distributed to the following:

1. Glenn Cullen, CFO/BA
2. Amy Antonides, Clerk
3. Anne Daley, Benefits
4. Carmela Sutor, Payroll

COUNCIL	MOTION	2 <sup>ND</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
VACANT							
Councilman Richkus		X	X				
Councilman Rusnak	X		X				
Councilman White			X				
Councilman Wolak			X				
Council President Bengivenga			X				
		VOTE:	5	0			
Mayor Anesh – TIE ONLY							

**RESOLUTION 2016-312**  
**AUTHORIZING THE TAX ASSESSOR TO SUBMIT AN ANNUAL TAX APPEAL SPREADSHEET TO THE CFO AND GOVERNING BODY**

**BE IT RESOLVED**, by the Borough Council of the Borough of South Plainfield that it hereby authorizes the Tax Assessor to submit an annual tax appeal spreadsheet to the CFO and Governing Body no later than the second Borough Council meeting in the month of May each year; and

**BE IT FURTHER RESOLVED**, by the Borough Council of the Borough of South Plainfield that the aforementioned annual log shall also be forwarded to the Borough Clerk for submittal as an item of correspondence in the meeting packet of the Governing Body;

**NOW THEREFORE, BE IT FURTHER RESOLVED** that a copy of this resolution shall be forwarded to the following:

1. Glenn Cullen, CFO/BA
2. Amy Antonides, Clerk
3. Tax Assessor

COUNCIL	MOTION	2 <sup>ND</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
VACANT							
Councilman Richkus		X	X				
Councilman Rusnak	X		X				
Councilman White			X				
Councilman Wolak			X				
Council President Bengivenga			X				
		VOTE:	5	0			
Mayor Anesh – TIE ONLY							

**RESOLUTION 2016-313**  
**AUTHORIZING THE STATE CONTRACT PURCHASE OF A LEASE FOR A NEW MAIL MACHINE FROM NEOPOST USA IN AN AMOUNT NOT TO EXCEED \$359.95 PER MONTH FOR 60 MONTHS**

**BE IT RESOLVED**, by the Borough Council of the Borough of South Plainfield that it hereby authorizes the New Jersey State Contract purchase of a lease for a new mail machine for the Borough from Neopost USA in an amount not to exceed \$359.95 per month for 60 months pursuant to NJ State Contract #A-41267; and

**NOW THEREFORE, BE IT FURTHER RESOLVED** that a copy of this resolution shall be forwarded to the following:

1. Glenn Cullen, CFO/BA
2. Amy Antonides, Clerk
3. Anne Daley

COUNCIL	MOTION	2 <sup>ND</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
VACANT							
Councilman Richkus		X	X				
Councilman Rusnak	X		X				
Councilman White			X				
Councilman Wolak			X				
Council President Bengivenga			X				
		VOTE:	5	0			
Mayor Anesh – TIE ONLY							

**RESOLUTION 2016-314**

**AUTHORIZING THE EMERGENCY SERVICES OF JEN ELECTRIC FOR REPAIRS TO A TRAFFIC LIGHT LOCATED AT FRONT STREET/SOUTH PLAINFIELD AVENUE DUE TO A TRAFFIC ACCIDENT IN AN AMOUNT NOT TO EXCEED \$12,854.80 OF WHICH FUNDS ARE PAID FOR VIA INSURANCE SETTLEMENT**

**BE IT RESOLVED**, by the Borough Council of the Borough of South Plainfield that it hereby authorizes the emergency services of Jen Electric for repairs to a traffic light located at Front Street / South Plainfield Avenue due to a traffic accident in an amount not to exceed \$12,854.80 of which funds are paid for via insurance settlement and charged against the current fund line item 6-01-23-210-000-655; and

**NOW THEREFORE, BE IT FURTHER RESOLVED** that a copy of this resolution shall be forwarded to the following:

1. Glenn Cullen, CFO/BA
2. Amy Antonides, Clerk
3. Anne Daley

COUNCIL	MOTION	2 <sup>ND</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
VACANT							
Councilman Richkus		X	X				
Councilman Rusnak	X		X				
Councilman White			X				
Councilman Wolak			X				
Council President Bengivenga			X				
		VOTE:	5	0			
Mayor Anesh – TIE ONLY							

**RESOLUTION 2016-315**

**AUTHORIZING THE NJ STATE CONTRACT SERVICE OF ASSOCIATION FOR CHOICES IN COMMUNITY SUPPORT EMPLOYMENT SERVICES FOR THE CLEANING OF FLOORS AND BATHROOMS AT THE PAL BUILDING AND SENIOR CENTER IN AN AMOUNT NOT TO EXCEED \$6,831.56**

**BE IT RESOLVED**, by the Borough Council of the Borough of South Plainfield that it hereby authorizes the New Jersey State Contact service for the cleaning of floors and bathrooms at the Pal Building and the Senior Center in an amount not to exceed \$6,831.56 from the Association for Choices in Community Support Employment Services pursuant to NJ State Contract #T-1480; and

**NOW THEREFORE, BE IT FURTHER RESOLVED** that a copy of this resolution shall be forwarded to the following:

1. Glenn Cullen, CFO/BA
2. Amy Antonides, Clerk
3. Len Miller, DPW

COUNCIL	MOTION	2 <sup>ND</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
VACANT							
Councilman Richkus		X	X				
Councilman Rusnak	X		X				
Councilman White			X				
Councilman Wolak			X				
Council President Bengivenga			X				
		VOTE:	5	0			
Mayor Anesh – TIE ONLY							

**RESOLUTION 16-316**  
**AUTHORIZING THE APPOINTMENT OF LaMart T. Dotch TO THE SOUTH PLAINFIELD**  
**VOLUNTEER FIRE DEPARTMENT AS A JUNIOR FIREFIGHTER**

**BE IT RESOLVED** by the Borough Council of the Borough of South Plainfield, County of Middlesex, in the State of New Jersey, that it hereby confirms the appointment of:

**LaMart T. Dotch**  
**311 March Place**  
**Plainfield, NJ 07060**

As a Volunteer Junior Firefighter for the South Plainfield Volunteer Fire Department as recommended by Fire Chief Scalera.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Glenn Cullen, CFO
2. Amy Antonides, Municipal Clerk
3. Fire Chief Scalera
4. Anne Daley, Benefits
5. Carmela Sutor, Payroll

COUNCIL	MOTION	2 <sup>ND</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
VACANT							
Councilman Richkus		X	X				
Councilman Rusnak	X		X				
Councilman White			X				
Councilman Wolak			X				
Council President Bengivenga			X				
		VOTE:	5	0			
Mayor Anesh – TIE ONLY							

**RESOLUTION 2016-317**  
**AUTHORIZING THE PART-TIME HIRING OF JEFF PRYOR FOR THE DPW AT THE HOURLY RATE**  
**OF \$12.80, EFFECTIVE OCTOBER 4, 2016**

**BE IT RESOLVED** by the Governing Body of the Borough of South Plainfield, New Jersey, that:

**WHEREAS**, a need exists to supplement the workforce of the Department of Public Works; and

**WHEREAS**, Jeff Pryor has been recommended by the Administrator and the General Supervisor of Public Works for the DPW as permanent part-time help;

**NOW THEREFORE BE IT RESOLVED** by the South Plainfield Borough Council that Jeff Pryor be hired, with no benefits, for the Department of Public Works as a permanent part-time employee for the DPW at the hourly rate of \$12.80 effective October 4, 2016;

**BE IT FURTHER RESOLVED** that copies of this Resolution shall be forwarded as follows: Municipal Clerk and Len Miller, DPW Supervisor.

COUNCIL	MOTION	2 <sup>ND</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
VACANT							
Councilman Richkus		X	X				
Councilman Rusnak	X		X				
Councilman White			X				
Councilman Wolak			X				
Council President Bengivenga			X				
		VOTE:	5	0			
Mayor Anesh – TIE ONLY							

**RESOLUTION 2016-318  
AUTHORIZING THE TRANSFER OF DARLEEN MARIN FROM  
911 OPERATOR TO CASHIER IN THE TAX OFFICE  
AT AN ANNUAL RATE OF \$30,030.00 EFFECTIVE OCTOBER 17, 2016**

**BE IT RESOLVED** by the Governing Body of the Borough of South Plainfield, New Jersey, that:

**WHEREAS**, a need exists to supplement the workforce of the Tax Department; and

**WHEREAS**, Darleen Marin has been recommended by the Borough Administrator for a transfer from 911 Operator to Cashier for the Tax Office;

**NOW THEREFORE BE IT RESOLVED** by the South Plainfield Borough Council that Darleen Marin be transferred from 911 Operator to Cashier in the Tax Office at the annual salary of \$30,030.00 effective October 17, 2016;

**BE IT FURTHER RESOLVED** that copies of this Resolution shall be forwarded as follows:

1. Glenn Cullen, CFO/Administrator
2. Amy Antonides, Municipal Clerk
3. Anne Daley, Benefits
4. Carmela Sutor, Payroll
5. Darleen Marin

COUNCIL	MOTION	2 <sup>ND</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
VACANT							
Councilman Richkus		X	X				
Councilman Rusnak	X		X				
Councilman White			X				
Councilman Wolak			X				
Council President Bengivenga			X				
		VOTE:	5	0			
Mayor Anesh – TIE ONLY							

**RESOLUTION 16-319  
AUTHORIZING THE HIRING OF MARK McDONOUGH AS  
PART-TIME BUILDING INSPECTOR  
ON AN AS NEEDED BASIS WITH NO BENEFITS, TO REPLACE KEITH SNYDER**

**BE IT RESOLVED** by the Borough Council of the Borough of South Plainfield, County of Middlesex, in the State of New Jersey, that the Borough Council hereby confirms the resignation of Keith M. Snyder, and authorizes the hiring of Mark McDonough as part-time Building Inspector on an as needed basis with no benefits at a salary pursuant to ordinance with an effective date of October 4, 2016.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Glenn Cullen, CFO
2. Amy Antonides, Municipal Clerk

3. Anne Daley, Benefits
4. Dominic Demico, Building Inspector
5. Carmela Sutor, Payroll

COUNCIL	MOTION	2 <sup>ND</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
VACANT							
Councilman Richkus		X	X				
Councilman Rusnak	X		X				
Councilman White			X				
Councilman Wolak			X				
Council President Bengivenga			X				
		VOTE:	5	0			
Mayor Anesh – TIE ONLY							

**AUTHORIZING THE ACCEPTANCE OF CORRESPONDENCE:**

- Traffic Safety Advisory Commission Minutes – July 27, 2016
- Planning Board Minutes – May 24, 2016 & August 23, 2016
- Zoning Board Minutes – August 2, 2016 & August 16, 2016

COUNCIL	MOTION	2 <sup>ND</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
Vacant							
Councilman Richkus			x				
Councilman Rusnak			X				
Councilman White	x		X				
Councilman Wolak			X				
Council President Bengivenga		x	X				
		VOTE:	5	0			
Mayor Anesh – TIE ONLY							

**SOUTH PLAINFIELD BOROUGH  
APPROVAL OF BILLS AND CLAIMS**

Current Fund	5-01	0.00
Current Fund	6-01	241,443.23
Pool Utility	6-26	635.00
Pool Utility	5-26	0.00
Sewer Utility	6-07	229.98
Sewer Utility	5-07	0.00
Sewer Utility Capital	C-08	0.00
General Capital	C-04	33,453.74
Pool Capital	C-27	0.00
Election Account	E-18	0.00
Grant Fund	G-02	0.00
Dog Trust	T-12	0.00
Treasurers Trust	T-13	2,932.48
Recreation Trust	T-14	1,200.00
COAH		0.00
<b>TOTAL ALL FUNDS</b>		<b>\$279,794.43</b>

COUNCIL	MOTION	2 <sup>ND</sup>	AYES	NAYS	ABSTAIN	ABSENT	RECUSE
Vacant							
Councilman Richkus			x				
Councilman Rusnak			X				
Councilman White		x	X				
Councilman Wolak	x		X				
Council President Bengivenga			X				
		VOTE:	5	0			
Mayor Anesh – TIE ONLY							

## **COUNCIL REPORTS:**

Borough Attorney Rizzo Esq. – reported progress

Administrator Cullen – reported that the Best Practice final score was 87%. On another note Mr. Cullen advised that there appears to be an agreement reached regarding the transportation trust fund but there is still no word yet on when we may be able to proceed with the road improvement project affected by the delay. Mr. Cullen congratulated Darleen Marin on her transfer to the tax office and congratulated Jeff Pryor for his new position with the DPW.

Engineer Miller – reported that it has come to his attention that the county plans on installing a traffic signal at North Clinton and Sampton Avenues yet has not seen any agreement in this regard with the Borough as a third of it is in our jurisdiction. Mr. Miller advised that he has requested a traffic study to see how this signal will effect South Plainfield and added that he believes we must have some type of an agreement in place before this is installed. Councilman White asked if he has seen any letters in this regard from the DOT. Mr. Miller said no, but will be requesting a copy.

Clerk Antonides – advised that there will be a training session for election poll worker training at the Senior Center on October 18<sup>th</sup> at 7:00 p.m.

Councilman Wolak – reported progress.

Councilman White – reported progress.

Councilman Rusnak – reported progress.

Councilman Richkus - reported progress.

Vacant – Vacant

Council President Bengivenga – Council President Bengivenga advised that new speed limit signs are now posted on Woodland Avenue reflecting the speed limit to coincide with Edison. So both directions now have the same speed limit.

Mayor Anesh – announced that October 15<sup>th</sup> will be the library dedication to Willow Park at 9:00 a.m. It will also be the open house for the Fire Department and the Fall Health Fair at the Senior Center. A lot will be going on that day.

## **COMMENTS FROM THE PUBLIC:**

Mayor Anesh opened the floor for public comment.

Darleen Cullen, 1457 Fox Place, reminded everyone of the Fall Festival at the Library on October 15<sup>th</sup>. Story time will take place at 11:00 a.m. On another note, Mrs. Cullen said she wished to clear up an outright lie that she believes to be circulating regarding the impact on the borough pertaining to a new library tax. Mrs. Cullen said this tax does not fund the library and proceeded to invite everyone to attend their library board meetings to learn more about the operations of the library. Mayor Anesh added clarification by saying this library tax is not really new as it came out in 2010 or 2011 and does not pertain to the funding of the library. Mr. Cullen said that the funding for the library in fact decreased and pointed out that the size of the new library extension has nothing at all to do with what is funded.

With no further comments from the public, Mayor Anesh closed the floor.

At 7:23 p.m. Mayor Anesh called for a recess from the public portion of the meeting to go into Executive Session advising that everyone is welcome to stay if they choose.

Upon return from Executive Session at 7:27 p.m., Mayor Anesh called the public meeting back to order.

## **ADJOURNMENT**

Without further comment and no more action necessary for this evening, Mayor Anesh called for a motion to adjourn. Councilman Richkus made a motion to adjourn at 7:27 p.m., seconded by Councilman Rusnak and unanimously carried. The meeting was adjourned.

Submitted By:

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Amy Antonides, RMC/CMC - Municipal Clerk