

Office Use Only: Check/MO # _____

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BOROUGH OF SOUTH PLAINFIELD

Zoning Official, Richard M. Wolff

2480 Plainfield Ave, South Plainfield, NJ 07080

Tel: 908-226-7630 Email: rwolff@southplainfieldnj.com

SIGN PERMIT REQUEST

Please complete this form and return with a check or money order for \$75.00 per sign (Review Fee) and a Permit Fee of \$1 per square foot (minimum of \$25) payable to the Borough of South Plainfield. (Example: \$75 Review Fee and a 5' X 6' (30sf) sign = \$105)

1. Address of Sign Placement _____

2. Applicant Name & Address _____

3. Applicant Phone/Email _____

4. # of Signs _____ 5. Size of Sign(s) (SF) _____

6. Sign Style (facade/monument/pole/ground/other) _____

7. Front Wall Area (SF) _____ 8. Sign Material _____

9. Illuminated? ☐ Yes ☐ No 10. Temporary? ☐ Dates _____

11. Block _____ Lot _____ 12. Zone _____

13. Business Name & Owner _____

14. Business Owner Phone/Email _____

Applicant Signature _____ Date _____

* Please include a drawing/rendering of the sign showing the location on the building and a property survey indicating the distance to nearby property lines if applicable. If it is unclear where the sign will be located, it may be denied, and a new application with more information will need to be submitted.

* For complete information on what may be permitted within certain Zones, please refer to Chap. §540-54 Signs. Construction Permit applications may accompany all Zoning Permit requests provided they are filled out completely and include all necessary licenses.