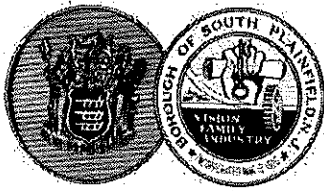


Office Use Only: Check/MO # \_\_\_\_\_

Date Received \_\_\_\_\_

Date Completed \_\_\_\_\_



## BOROUGH OF SOUTH PLAINFIELD

Zoning Official, Richard M. Wolff

2480 Plainfield Ave, South Plainfield, NJ 07080

Tel: 908-226-7630 Email: [rwolff@southplainfieldnj.com](mailto:rwolff@southplainfieldnj.com)

### ZONING VERIFICATION REQUEST

Please complete this form and return with a check or money order for \$100.00 payable to the Borough of South Plainfield. Please provide an accurate Block and Lot to receive correct information.

1. Address of Property \_\_\_\_\_

2. Applicant Name & Address \_\_\_\_\_  
\_\_\_\_\_

3. Applicant Phone \_\_\_\_\_

3. Applicant Email \_\_\_\_\_

4. Block \_\_\_\_\_ Lot \_\_\_\_\_

5. Type of Letter Requested: ☐ Zoning Verification ☐ Non-Conformity

Signature \_\_\_\_\_

Date \_\_\_\_\_

Zoning Verification Letters will clarify the Zone and Legal Use of the property. Any current Zoning Violations/Zoning Permits will be attached to the letter. If a property has any known non-conformities, they will be noted in the letter as well.

If you are trying to obtain copies of Certificates of Occupancy/Open Building Permits for a property, you must submit your request through the Building Department or by way of an OPRA request through our Borough Clerk.

Letters of Non-Conformity for previously permitted uses may only be issued by the Zoning Official within one year of a change of Zone. Once a year expires, a request through the Zoning Board of Adjustment must be made to receive a Letter of Non-Conformity.

Letters are completed on a first-come, first-serve basis.