

### New Jersey Office of Attorney General

Division of Consumer Affairs
Legalized Games of Chance Control Commission
124 Halsey Street, 6th Floor, P.O. Box 46000
Newark, New Jersey 07101
(973) 273-8000

## **Instructions for Filing the Bingo Report of Operations**

Pursuant to N.J.A.C. 13:47-9.1, licensees are to file a report of operations with the Legalized Games of Chance Control Commission ("Commission") no later than the 15th day of the calendar month immediately following the calendar month in which the licensed activity was held, operated or conducted.

You may download this report and complete ALL of the entries for each occasion(s) relating to the conduct of bingo. Once completed, a member/officer shall certify that he/she has reviewed the report and that the information provided is true, accurate and complete. This will require the person to state his/her name and title, and sign the document before a notary public.

Bingo Report of Operations completed must be mailed to the Legalized Games of Chance Control Commission, P.O. Box 46000, Newark, New Jersey 07101.

However, for your convenience, we offer the ability to file reports electronically via e-mail. To employ this option, you must do a "SAVE AS" of the report, and place it onto your personal computer. Complete the report by using the "TAB" key to maneuver through each field.

Upon completion, the member/officer shall certify by placing a check in the box provided, that he/she has reviewed the report and that the information provided is true, accurate and complete. Subsequently, the person must state his/her name and title. Reports that are not properly certified will be sent or e-mailed back.

Bingo Report of Operations completed online must be e-mailed to the Commission at PetermanA@dca.lps.state.nj.us.

It is recommended that you maintain a copy of all reports as part of the organization's records.



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# **Bingo Report of Operations**

Please print clearly.	Ide	ntification	on number
Municipality	 License	e numbe	er
Name of licensee			
	Organization		
Street address	 City State	e	ZIP code
Location of games			
			e filed with the Legalized Games of the conduct of the game(s) of chance
Occasion 1 Date _	 Time		Number of players
1. Regular games sales	9. Regular games payout		16. Rentals \$
2. Special games sales	10. Special games payout		17. Supplies/equip. \$
3. 50/50 Bingo games sales			18. Comp. Workers \$
4. Multicolor games sales			19. Total expenses \$
5. Progressive games sales	13. Progressive jackpot/cons.		*
6. Predraw games sales	14. Predraw payout	\$	
7. Electronic hand-held sales			
Adm. cards	\$		
8. Total sales	15. Total payout	\$	20. Net proceeds \$
Occasion 2 Date	Time _		Number of players
1. Regular games sales	9. Regular games payout		16. Rentals \$
2. Special games sales	10. Special games payout		17. Supplies/equip. \$
3. 50/50 Bingo games sales	11. 50/50 Bingo games payout		18. Comp. Workers \$
4. Multicolor games sales			19. Total expenses \$
5. Progressive games sales	13. Progressive jackpot/cons.		
6. Predraw games sales	14. Predraw payout	\$	
7. Electronic hand-held sales			
Adm. cards	\$		
8. Total sales	15. Total payout	\$	20. Net proceeds \$
Occasion 3 Date	Time		Number of players
1. Regular games sales	\$ 9. Regular games payout	\$	
2. Special games sales	10. Special games payout	\$	
3. 50/50 Bingo games sales	1 0 1 0		18. Comp. Workers \$
4. Multicolor games sales			19. Total expenses \$
5. Progressive games sales	13. Progressive jackpot/cons.		
6. Predraw games sales	14. Predraw payout	\$	
7. Electronic hand-held sales			
Adm. cards	\$		
8 Total sales	\$ 15 Total payout	\$	20 Net proceeds \$

Occasion 4 Date	 Time	 Number of players
1. Regular games sales	\$ 9. Regular games payout	\$ 16. Rentals \$
2. Special games sales	\$ 10. Special games payout	\$ 17. Supplies/equip. \$
3. 50/50 Bingo games sales	\$ 11. 50/50 Bingo games payout	\$ 18. Comp. Workers \$
4. Multicolor games sales	\$ 12. Multicolor games payout	\$ 19. Total expenses \$
5. Progressive games sales	\$ 13. Progressive jackpot/cons.	\$ 
6. Predraw games sales	\$ 14. Predraw payout	\$ 
7. Electronic hand-held sales	\$	
Adm. cards	\$	
8. Total sales	\$ 15. Total payout	\$ 20. Net proceeds \$
Occasion 5 Date	Time	Number of players
1. Regular games sales	9. Regular games payout	16. Rentals \$
2. Special games sales	\$ 10. Special games payout	17. Supplies/equip. \$
3. 50/50 Bingo games sales		\$ 18. Comp. Workers \$
4. Multicolor games sales	\$ 12. Multicolor games payout	\$ 19. Total expenses \$
5. Progressive games sales	\$ 13. Progressive jackpot/cons.	\$ _
6. Predraw games sales	\$ 14. Predraw payout	\$ _
7. Electronic hand-held sales	\$	
Adm. cards	\$	
8. Total sales	15. Total payout	\$ 20. Net proceeds \$
Occasion 6 Date	Time	Number of players
1. Regular games sales	\$ 9. Regular games payout	\$ 16. Rentals \$
2. Special games sales	\$ 10. Special games payout	\$ 17. Supplies/equip. \$
3. 50/50 Bingo games sales	\$ 11. 50/50 Bingo games payout	\$ 18. Comp. Workers \$
4. Multicolor games sales	\$ 12. Multicolor games payout	\$ 19. Total expenses \$
5. Progressive games sales	\$ 13. Progressive jackpot/cons.	\$ 
6. Predraw games sales	\$ 14. Predraw payout	\$ _
7. Electronic hand-held sales	\$	
Adm. cards	\$	
8. Total sales	\$ 15. Total payout	\$ 20. Net proceeds \$

# Schedule of Expenses

Date	Description	Check number	Amount

#### **Utilization of Net Proceeds**

Date		Description	Check	number	Amount
		2 state from			
	1				
		Bank			
	Name	Address where balance is de	posited	Acc	ount number
				ļ	
	Name	Address			hone number
	Name	Address			
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Signature of Notary Public

Form LGCCC 8B-A (Rev. 4/8/08)