



BOROUGH OF SOUTH PLAINFIELD

Building Department

2480 Plainfield Avenue

South Plainfield, New Jersey 07080

Tel: 908-226-7640 Fax: 908-756-4761

NEW COMMERCIAL BUILDING CERTIFICATE OF OCCUPANCY - CHECKLIST

Permit # _____ Address _____

- ☐ 1) Engineering Release Letter. Borough Engineer checklist with recommendation of Temporary Certificate of Occupancy or Certificate of Occupancy.
- ☐ 2) Copy of Soil Conservation Certification Letter Approval.
- ☐ 3) As-Built (Final) Survey.
- ☐ 4) Tree Replacement.
- ☐ 5) Passed All Final Inspections.
- ☐ 6) Application for Certificate.
- ☐ 7) Copy of Non-Residential Development Fee Showing Final Payment and Final Approval.