



BOROUGH OF SOUTH PLAINFIELD
2480 Plainfield Avenue - South Plainfield - New Jersey - 07080
www.southplainfieldnj.com

PUBLIC CELEBRATIONS COMMITTEE
2025 Labor Day

South Plainfield Labor Day Festivities
Vendor Application - VETERANS PARK
327 Elm Street, South Plainfield, NJ 07080

Vendor Categories (please check the one that is applicable):

- Not for profit - \$0.00 with tax identification number and proof of not-for-profit status with the completed vendor application - spaces will be 10'x10'
- Profit (food) - \$100.00 with check made out to the South Plainfield Volunteer Fire Department with the completed vendor application - spaces will be 20'x20' – please list all food you will be selling below
- Profit (non-food) - \$50.00 check made out to the South Plainfield Volunteer Fire Department with the completed vendor application - spaces will be 10'x10'

VENDOR'S NAME _____ COMPANY _____

CONTACT PHONE NUMBER _____ EMAIL ADDRESS _____

CONTACT ADDRESS _____

WHAT ARE YOU SELLING _____

The Labor Day Festivities will be held on **Monday, September 1, 2025 at Veterans Park**. No rain date.

- ❖ Please return this completed vendor application with your donation as indicated above, to the Attention of Cathy Herman, PUBLIC CELEBRATIONS COMMITTEE % South Plainfield Borough Hall – 2480 Plainfield Avenue, South Plainfield, NJ, 07080. There will be NO cash transactions accepted the morning of the parade and festivities. Only one (1) vendor per direct sales company will be permitted. The first application and payment received will secure the spot. We will confirm once received. Returned checks will be charged \$35 Fee. Only one (1) vehicle per vendor is permitted for set up prior to the festivities and vendors are to provide their own table, chair, tents, etc. There is **NO ELECTRICITY** available. No refunds unless event is cancelled.
- ❖ If your donation and completed application is not received by Friday, August 8, 2025, the donation is increased by \$25.00. No applications will be accepted after Friday, August 22, 2025.
- ❖ Any vendors who have food **must** register with the Board of Health and Fire Inspector (if applicable) before Friday, August 23, 2024, and must present the appropriate paperwork the morning of the festivities. If you are using an open flame and/or flammable product, you **must** register with the South Plainfield Fire Inspector no later than Friday, August 23, 2024. There is a separate fee for Health & Fire permits. Please call 908-756-4761 for a fire permit application. For Board of Health application, please visit www.southplainfieldnj.com forms for the Temporary Retail Food Application. Please be sure to select the Public Celebrations Committee Sponsored Event to receive the one-day event permit fee of \$30 for this event.

On the morning of the festivities, please arrive at **Veteran's Park** between 8:30 am and 9:30 am as the roads will be closed shortly thereafter. You **must** provide proof of registration with the Board of Health and Fire Inspector (if applicable). Once you are checked in, you may unload your vehicle. After unloading, you may park in the designated parking area. Please be set up and ready by 11:00 am. Festivities will end at 4:00 pm.

Please email splabordayparade@gmail.com with any questions.

- ❖ **Street Vendors** – These vendors are for participation in the Labor Day Parade only. Please report to Borough Hall to register prior to the start of the parade and note that your participation in the parade does not include participation at Veterans Park festivities as this is a separate vendor and application process (above).