

# ORDINANCE 2212

## AN ORDINANCE AMENDING CHAPTER 216, ARTICLES III AND IV OF THE CODE OF THE BOROUGH OF SOUTH PLAINFIELD AS IT RELATES TO MISCELLANEOUS FEES

**NOW THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE  
BOROUGH OF SOUTH PLAINFIELD, NEW JERSEY, THAT:**

the following fees, as established by the South Plainfield Borough Council be and are hereby amended to include the following amended fees:

Article III, Section 216-7 "Fees Established"

A. The following fees are hereby established (~~for the documents listed~~) below:

Description of Activity Under Permit	Fee	Expiration Date
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### VITAL STATISTICS:

Marriage License Application	\$ 28.00	
Domestic Partnership or Civil Union Appl.	\$ 28.00	
Certified Copy Fee	\$ 20.00/each	
Burial Permit Fee	\$ 5.00/each	

### ANIMAL LICENSING:

Dog and Cat License-Neutered/Spayed	\$ 15.00 per animal	Annually on January 31 <sup>st</sup>
Dog and Cat License-Non-Neutered/Non-Spayed	\$ 20.00 per animal	Annually on January 31 <sup>st</sup>
Dog and Cat License Replacement Fee	\$ 5.00 per license tag	
<del>Dog and Cat Late Fee</del>	<del>(Remove this late fee section in its entirety)</del>	

### ENGINEERING PLOT PLAN REVIEW

Engineering plot plan review/inspection	\$1,000	
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### NOTARY

Notary Public Service Fee	\$ 2.50/each notary act.	
	All South Plainfield charitable, non-profit organizations are exempt from said notary public service fee.	
	All Veterans, who upon showing their veteran card status, are also exempt from this fee.	

### USE OF CREDIT/DEBIT CARDS

For use of all credit and debit cards at any/all Municipal facility:	3% convenience fee	
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### ~~B. SOUTH PLAINFIELD TIGER SHARK SWIM TEAM (remove this section)~~

<del>Membership Fee:</del>		
<del>One family swim team member</del>	<del>\$ 90.00</del>	
<del>Additional swim team member</del>	<del>\$ 70.00</del>	

## B. BOARD OF HEALTH FEES:

### ANIMAL LICENSE TYPES

Small Animal (except dogs/cats)	\$ 75.00	Annually on March 31 <sup>st</sup>
Large Animal (except dogs/cats)	\$ 75.00	Annually on March 31 <sup>st</sup>
Poultry (Chickens)	\$ 75.00	Annually on March 31 <sup>st</sup>
Poultry – Commercial Establishment	\$ 250.00	Annually on March 31 <sup>st</sup>
Pigeons up to 3 birds	\$ 100.00	Annually on March 31 <sup>st</sup>
Operate a Pigeon Loft	\$ 150.00	

### BEE KEEPING

Beekeeper Fee	\$ 50.00	Annually on March 31 <sup>st</sup>
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### BUSINESS ESTABLISHMENT

Animal Hospital	\$ 100.00	Annually on March 31 <sup>st</sup>
Barber Shop	\$ 75.00	Annually on March 31 <sup>st</sup>
Beauty Shop/Salon and/or Nail Salon	\$ 75.00	Annually on March 31 <sup>st</sup>
Pet Shop	\$ 100.00	Annually on March 31 <sup>st</sup>
Spa/Massage Parlor	\$5,000.00	Annually on March 31 <sup>st</sup>
Spa/Tanning Salon	\$ 75.00	Annually on March 31 <sup>st</sup>
Tattoo Parlor	\$1,000.00	Annually on March 31 <sup>st</sup>

### CATERER

Caterer Permit	\$ 150.00/per day	
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### FARM PRODUCE

1 Up To 1,000 sq. feet	\$ 75.00	Annually on March 31 <sup>st</sup>
Over 1,000 sq. feet	\$ 125.00	Annually on March 31 <sup>st</sup>

### RETAIL FOOD ESTABLISHMENT

1-1,000 sq. feet	\$ 150.00	Annually on March 31 <sup>st</sup>
1,001-5,000 sq. feet	\$ 225.00	Annually on March 31 <sup>st</sup>
5,001-10,000 sq. feet	\$ 275.00	Annually on March 31 <sup>st</sup>
Over 10,000 sq. feet	\$ 525.00	Annually on March 31 <sup>st</sup>
Milk Fee	\$ 50.00	Annually on March 31 <sup>st</sup>
Drug Store	\$ 75.00	Annually on March 31 <sup>st</sup>
Ice – Packaged Only	\$ 50.00	Annually on March 31 <sup>st</sup>
Non-Attendance of Food Course	\$ 200.00	
Plan Review for New Food Establishment	\$ 100.00	

### PUBLIC SWIMMING POOLS

Multiple Residential Dwellings	\$ 375.00	Annually on March 31 <sup>st</sup>
Non-Residential – Seasonal	\$ 375.00	Annually on March 31 <sup>st</sup>
Non-Residential – Yearly	\$ 525.00	Annually on March 31 <sup>st</sup>

### TEMPORARY RETAIL FOOD ESTABLISHMENT

Temporary Event	\$ 75.00 per day, per tent/per vendor	
Temporary Event	\$ 200.00 per week (per 3-7 days)	
One Day Permit (Food Trucks)	\$ 75.00 per day, per vehicle	

**REINSPECTION FEES**

1st Reinspection by Health Officer	\$ 75.00
2 <sup>nd</sup> Reinspection by Health Officer	\$ 100.00
3 <sup>rd</sup> Reinspection by Health Officer	\$ 125.00

**RETAIL FOOD – VEHICLE LICENSE**

Prepackaged Food Only	\$ 150.00	Annually on March 31 <sup>st</sup>
Milk Fee	\$ 50.00	Annually on March 31 <sup>st</sup>
Prepackaged Ice Cream	\$ 150.00	Annually on March 31 <sup>st</sup>
Preparation of Ice Cream	\$ 200.00	Annually on March 31 <sup>st</sup>
Farm Produce Vehicle	\$ 75.00	Annually on March 31 <sup>st</sup>

**VENDING MACHINE LICENSE**

Food/Beverage Vending Machine	\$ 50.00 per machine	Annually on March 31 <sup>st</sup>
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**WHOLESALE FOOD ESTABLISHMENT**

Manufactured	\$ 175.00	Annually on March 31 <sup>st</sup>
Non-Manufactured	\$ 100.00	Annually on March 31 <sup>st</sup>

**LATE FEE**

A \$50.00 *PER MONTH* late fee will be assessed for all Board of Health licenses and permit applications received after March 31<sup>st</sup>. A late fee shall not apply to a new business that just opened after March 31<sup>st</sup> of the current licensing year; the annual fee shall apply.

**VIOLATION**

The South Plainfield Health Officer has the discretion to issue a summons for those who do not obtain a required permit or license

Article IV “Copies of Public Records”, Section 216-8 ~~“Charges Based upon actual costs”~~

~~(Remove current paragraph and replace with the following fee structure:)~~ = remove

**COPYING COST PURSUANT TO THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A-1 et seq.**

8 ½ x 11	\$ 0.05 per page
8 ½ x 14	\$ 0.07 per page
Emailed Records	\$ 0.00 per page
Special Service Charge	TBD based upon actual costs

All other fees and provisions of these Articles shall remain in full force and effect. This amendment becomes effective January 1, 2022 after final adoption and advertisement in accordance with the law.