

SOUTH PLAINFIELD POLICE DEPARTMENT RECRUITMENT PLAN

GOALS AND OBJECTIVES:

The goal of the South Plainfield Police Department Recruitment Plan is to attract qualified individuals to pursue a career with the South Plainfield Police Department. The objective is to achieve an overall racial and gender composition of the department in comparison to the service population of the Borough through the department's recruiting activities. This agency will make a good faith effort to meet specific goals for recruiting a diverse workforce, in terms of people of color and gender diversity. The goals and objectives will be accomplished through various recruitment activities listed in the Recruitment Activities section of this plan.

GENERAL:

The South Plainfield Department is a New Jersey Civil Service Commission jurisdiction and must adhere to New Jersey State Statutes and Administrative Code in its recruitment and selection process for full-time sworn officers.

South Plainfield has a residency preference in all hiring matters. Applicants must be a bona fide resident of South Plainfield at the time of the closing date of the New Jersey Civil Service Commission Law Enforcement Officer Test and maintain such residency to their appointment date. Once South Plainfield residents have been exhausted from the Civil Service Certification List, Middlesex County residents are then provided with preference. If the Middlesex County list is exhausted, applications will be open to residents of the State of New Jersey.

The Borough of South Plainfield is an equal opportunity employer in all facets of the personnel process.

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CURRENT DEMOGRAPHICS (2023):

The demographics composition of the service area and agency are represented in the following table:

BOROUGH OF SOUTH PLAINFIELD						
Data is based on the 2023 Census Count	POPULATION		CURRENT SWORN OFFICERS TOTAL		CURRENT SWORN OFFICERS FEMALE	
	RACE / ETHNICITY	#	%	#	%	#
WHITE	11,629	49%	51	76%	3	5%
BLACK or AFRICAN AMERICAN	2,795	11.7%	5	7%	0	0%
HISPANIC - ANY RACE	4,214	18.4%	8	12%	1	<2%
AMERICAN INDIAN OR ALASKA NATIVE	0	<1%	0	0%	0	0%
ASIAN	4,020	17%	1	1%	0	0%
NATIVE HAWAIIAN OR PACIFIC ISLANDER	0	<1%	0	0%	0	0%
SOME OTHER RACE ALONE	447	<1%	0	0%	0	0%
POPULATION OF TWO OR MORE RACES	1,689	7.2%	2	4%	0	0%
TOTAL	24,347	100%	67	100%	4	6%

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RECRUITMENT ACTIVITIES:

Identify and maintain contact with local minority organizations and social support groups including, but not limited to educational, religious, ethnic, racial, and gender-based organizations within the Borough.

Activity #1: Identify and maintain contact with local minority organizations and social support groups including, but not limited to educational, religious, ethnic, racial, and gender-based organizations.

Activities include, but are not limited to:

- Provide recruitment brochures and materials to educational, religious, ethnic, racial, and gender-based organizations.
- Contact the local Board of Education to seek permission to address high school students to interest them in a career with the agency following completion of their formal education.
- Attend Career Days at local schools and community colleges and other groups promoting employment opportunities.
- Draft, print, and distribute informational brochures that may attract qualified candidates to the agency.
- Make maximum use of the South Plainfield Borough website to attract qualified candidates to the agency.
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Activity #2: Advertise on the South Plainfield Police Department's *Facebook* page and other social media platforms, as well as any other appropriate media market, for persons meeting eligibility requirements.

Activity #3: When applicable, contact the State of New Jersey Civil Service Commission and obtain the "Rice list" of eligible officers who were laid off from South Plainfield and other jurisdictions.

Activities include, but are not limited to:

Conducting interviews with eligible laid off officers to employ such officers as to meet the agency's recruiting goals.

Activity #4: Make maximum use of the State of New Jersey Civil Service Commission Intergovernmental Transfer Program.

Activities include, but are not limited to:

- Post future openings for sworn positions with the State of New Jersey Intergovernmental Transfer Program website.

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ANNUAL REVIEW, EVALUATION AND REPORTING

- The Chief of Police, or designee, shall conduct an annual review of the Recruitment Plan and shall include, but not limited to, performing an annual agency demographic review, determining whether any substantial disparities have been reduced, and if need be, revising the Recruitment Plan accordingly if the goals and objectives are not met.
- N.J.S.A. 52:17B-4.10 et seq requires that each law enforcement agency must report certain law enforcement applicant data annually by January 31st for the preceding year. The data required to be reported is listed in the New Jersey Attorney General Guideline “Promoting Diversity in Law Enforcement Recruiting and Hiring” in Paragraph III.

<https://www.nj.gov/oag/dcj/agguide/directives/ag-Guidelines-Diversity-in-LE-Recruiting-and-Hiring.pdf>

- The reporting form can be found at:

<https://www.nj.gov/oag/dcj/agguide/directives/Appendix-A.xlsx>