

South Plainfield Zoning Board of Adjustment

Notice

To: All Applicants and Applicants' Attorneys

The Zoning Board of Adjustment has adopted by-laws that include the following policy regarding adjournment of cases:

4.02. Adjournments

A. An applicant may request an adjournment of a hearing date by letter to the Board secretary, with a copy to the Board attorney. The request must be received by the Board secretary by noon at least five calendar days before the hearing. For example, if the hearing is scheduled for a Tuesday, the request must be received by noon the Thursday before. The letter shall indicate the reason for the adjournment request and contain a waiver of the time requirements imposed by the MLUL.

B. The decision to grant or deny a timely request shall be made by the Chairman or Chairman's designee. An applicant may appeal a decision to deny an adjournment request to the full Board by appearing the night of the scheduled hearing and requesting the adjournment once again.

C. Adjournment requests not received by noon at least five days before the hearing will not be considered by the Chairman or the Chairman's designee absent an emergency or other extenuating circumstance, as determined by the Chairman or the Chairman's designee.

D. An applicant who fails to submit an adjournment request within the time provided by this section may appear at the hearing and request an adjournment at that time from the Board.